



New Zealand Gazette

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Using the Gazette

The *New Zealand Gazette*, the official newspaper of the Government of New Zealand, is published online on Thursdays between 10.00am and 11.00am.

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Notice Submissions and Style

Notices for publication and related correspondence should be addressed to

New Zealand Gazette
Department of Internal Affairs
PO Box 805
Wellington 6140
Telephone: (04) 462 0313 / (04) 462 0312
Email: gazette@dia.govt.nz

Notices are accepted for publication in the next available issue, unless otherwise specified.

Microsoft Word is the preferred format for notice submissions. Please do not send notices as PDFs as errors can be introduced when converting to Word. Image files should be in JPG or PNG format.

The Gazette Office reserves the right to apply its in-house style to all notices. Any corrections which are related to style will be made at the discretion of the publisher for reasons of consistency.

Please go to www.gazette.govt.nz/howtosubmit/ for more information.

Deadlines

The deadline for submitting notices for publication in the principal edition is **midday Monday for commercial notices** and **midday Tuesday for Government notices**, in the week of publication.

The deadline for cancelling notices in the principal edition is **12.00 midday Wednesday**. Please call the Gazette Office immediately to cancel a notice, and confirm by email. A cancellation fee applies.

For further information and for public holiday deadlines, please go to www.gazette.govt.nz/deadlines/

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GOVERNMENT NOTICES

Departmental

Notice of Direction to Appoint a Limited Statutory Manager for the Sara Cohen School (3816) Board of Trustees

Under section 78M of the Education Act 1989, with delegated authority from the Minister of Education, I hereby direct the appointment of a limited statutory manager for the **Sara Cohen School (3816) Board of Trustees**.

The following functions, powers and duties of the board are to be vested in a limited statutory manager:

- All functions, powers and duties of the board as an employer (whether statutory or otherwise);
- all functions, powers and duties of the board to manage all communications (whether statutory or otherwise) including communications with the media, communications within the school, and communications between the school and its community;
- all functions, powers and duties of the board to establish procedures and processes (whether statutory or otherwise) for the investigation and resolution of complaints to the board; and
- all functions, powers and duties of the board in the management of health and safety of students and staff (whether statutory or otherwise).

This notice takes effect on the date of publication.

Dated at Wellington this 20th day of April 2016.

KATRINA CASEY, Deputy Secretary, Sector Enablement and Support, Ministry of Education.

2016-go2314
